

### Academic Libraries 2021-22

Institution: Indiana University-Purdue University-Indianapolis (151111)

User ID: 88G2401

#### Overview

##### Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

##### Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting. For example, if a summer term began later than usual due to Coronavirus Pandemic postponements, continue to report using the timeframes as defined in the IPEDS instructions. NCES expects that some data reported during the 2021-22 data collection year will vary from established prior trends due to the impacts of Coronavirus Pandemic. If an error edit is triggered even when submitting accurate data, please indicate in the corresponding context box or verbally to the Help Desk that the seemingly inconsistent data are accurate and reflect the effects of Coronavirus Pandemic.
- Report all data for fiscal year (FY) 2021. Fiscal Year 2021 is defined as the most recent 12-month period that ends before October 1, 2021, that corresponds to the institution's fiscal year.

##### Changes to reporting for 2021-22:

There are no changes to this survey component.

##### Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2021. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

##### Resources:

- To download the survey materials for this component: [Survey Materials](#)
- Visit the [Academic Libraries Resource](#) page for additional reporting resources.
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

**?** Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2021:

- Less than \$100,000
- Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No
- Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

**Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection**

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2021.

<u>Library Collections</u>	Physical			Digital/Electronic		Total	
		Prior Year Amount			Prior Year Amount		
Books	<input type="text" value="2,584,030"/>	2,012,067	<input checked="" type="checkbox"/>	<input type="text" value="1,550,369"/>	867,135		
<u>Databases</u>				<input type="text" value="761"/>	789		
<u>Media</u>	<input type="text" value="88,145"/>	81,134		<input type="text" value="77,584"/>	60,202		
<u>Serials</u>	<input checked="" type="checkbox"/>	<input type="text" value="16,023"/>	133,606	<input type="text" value="174,340"/>	143,328		
<b>Total</b>	<b>2,688,198</b>	<b>2,226,807</b>		<input checked="" type="checkbox"/> <b>1,803,054</b>	<b>1,071,454</b>	<b>4,491,252</b>	
<b>Library Circulation</b>	<input checked="" type="checkbox"/>	<input type="text" value="14,371"/>	29,616	<input checked="" type="checkbox"/>	<input type="text" value="75,737"/>	1,861,216	<b>90,108</b>

Does your institution have Interlibrary Loan Services ?

- No
- Yes

<u>Interlibrary Loan Services</u>	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input type="text" value="14,951"/>	21,010
Total interlibrary loans and documents received	<input type="text" value="18,876"/>	22,448

Does your institution have Library Staff?

- No
- Yes

<u>Library Staff</u>	Number of FTEs	Prior Year Amount
Librarians	<input type="text" value="48.00"/>	47.00
Other Professional Staff	<input type="text" value="32.00"/>	33.00
All Other Paid Staff (Except Student Assistants)	<input type="text" value="38.37"/>	40.00
Student Assistants	<input checked="" type="checkbox"/> <input type="text" value="11.60"/>	17.00
<b>Total</b>	<b>129.97</b>	<b>137.00</b>

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2021.

		Prior Year Amount
ⓘ Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		4
<input checked="" type="checkbox"/> <input type="text" value="5"/>		
ⓘ Expenses		Amount
Total <u>salaries and wages</u> for the library staff		6,908,367
<input type="text" value="6,675,162"/>		6,675,162
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes		
Total Fringe benefits		2,524,421
<input type="text" value="2,490,144"/>		2,490,144
<b>Materials/services expenses</b>		
One-time purchases of <u>books, serial back-files</u> , and other materials	<input type="text" value="347,621"/>	
Ongoing commitments to <u>subscriptions</u>	<input type="text" value="6,573,491"/>	
All other materials/services costs	<input type="text" value="196,716"/>	
Total materials/services expenses	7,117,828	7,180,726
<b>Operations and maintenance expenses</b>		
<u>Preservation services</u>	<input type="text" value="24,619"/>	
All other operations and maintenance expenses	<input type="text" value="623,629"/>	
Total operations and maintenance expenses	648,248	716,392
<b>Total Expenses</b>		17,329,906
Total Expenses (minus Fringe Benefits)		14,805,485
<input type="text" value="16,931,382"/>		16,931,382
<input type="text" value="14,441,238"/>		14,441,238

You may use the space below to provide context for the data you've reported above.

Prepared by

**Prepared by**

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:					
<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input checked="" type="radio"/>	Other
Name:		<input type="text" value="Alicia Anino"/>			
Email:		<input type="text" value="alscampb@iupui.edu"/>			

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?  
*Exclude the hours spent collecting data for state and other reporting purposes.*

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="2.00"/> hours
Other offices	<input type="text" value="4.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours

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## Summary

### Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2021.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	2,584,030	1,550,369
Databases		761
Media	88,145	77,584
Serials	16,023	174,340
Total Collection	2,688,198	1,803,054
Total Circulation	14,371	75,737

Expenses	Amount
Salaries and wages	\$6,675,162
Fringe benefits	\$2,490,144
Materials/services expenses	\$7,117,828
Operations and maintenance expenses	\$648,248
Total expenses	\$16,931,382

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
<b>Screen: Collections/Circulation/Interlibrary Loan Services and Staff</b>				
Screen Entry	The number entered (14,371) is outside the expected range of between 20,732 and 38,500 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	University Library & Herron Art Library physical circulation was down this year, most likely due to the limited hours and lower number of people on campus due to COVID.			
Screen Entry	The number entered (1,550,369) is outside the expected range of between 606,995 and 1,127,275 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	As we have added the data for an additional library this year (IUPUC), our number of books and e-books have increased more than usual.			
Screen Entry	The calculated value (1,803,054) is outside the expected range of between 750,018 and 1,392,890 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	Substantial increases are due to additional library data from adding IUPUC library to data collection.			
Screen Entry	The number entered (75,737) is outside the expected range of between 1,302,852 and 2,419,580 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	School of Medicine, School of Dentistry, School of Law, IUPUC libraries reported no digital circulation this year, most likely due to COVID: limited hours, lower numbers of people on campus.			
Screen Entry	The number entered (16,023) is outside the expected range of between 93,525 and 173,687 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	After reading through the instructions, adjustments were made this year due to newly realized data interpretation.			
Screen Entry	The Student Assistants(11.60) is outside the expected range compared to Student Assistants reported in the prior year(17.00). Please correct your data or explain. (Error #15815)	Explanation	Yes	
Reason	With new employee restrictions for budget due to COVID, the University Library and Herron Art Library hired less students than in prior years.			
<b>Screen: Expenses</b>				
Screen Entry	The number of branch and independent libraries is expected to be equal to the prior year value. Please correct your data or explain. (Error #15021)	Explanation	Yes	
Reason	IUPUC (Columbus) library is now being reported with IUPUI libraries.			