

Institution: Indiana University-East (151388)
User ID: 88G2401

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are no changes to the 2018-19 Academic Libraries component from the 2017-18 collection. Visit the [Academic Libraries Resource](#) page for additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2018. Fiscal Year 2018 is defined as the most recent 12-month period that ends before October 1, 2018, that corresponds to the institution's fiscal year.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2018. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

? Were your annual total library expenses for Fiscal Year 2018:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

Library Collections/Circulation and Interlibrary Loan Services

Section I:

For all degree-granting institutions
 with library expenses >0 and/or access to a library collection

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.
 Report the total number of each category held at the END of Fiscal Year 2018.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	20,114	21,911	195,430	185,438	
Databases			564	524	
Media	1,093	1,092	168,030	123,313	
Serials	2	2	114,075	94,601	
Total	21,209	23,005	478,099	403,876	499,308
Library Circulation	1,298	1,436	5,012	7,848	6,310

Does your institution have Interlibrary Loan Services ?

- No
 Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	956	1,012
Total interlibrary loans and documents received	867	1,145

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000		
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2018.		
		Prior Year Amount
? Indicate the number of branch and independent libraries (exclude the main or central library).	0	0
? Expenses	Amount	
Total salaries and wages for the library staff	401,359	389,044
Are staff fringe benefits paid out of the library budget?		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes	Total Fringe benefits	158,251
		153,314
Materials/services expenses		
One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	10,563	
Ongoing commitments to subscriptions	168,172	
All other materials/services costs	0	
Total materials/services expenses	178,735	169,621
Operations and maintenance expenses		
Preservation services	0	
All other operations and maintenance expenses	18,566	
Total operations and maintenance expenses	18,566	5,453
Total Expenses	756,911	717,432
Total Expenses (minus Fringe Benefits)	598,660	564,118

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

- | | | |
|---------------------------------------|---|----------------------------------|
| <input type="radio"/> Keyholder | <input type="radio"/> SFA Contact | <input type="radio"/> HR Contact |
| <input type="radio"/> Finance Contact | <input checked="" type="radio"/> Academic Library Contact | <input type="radio"/> Other |

Name: Matt Dilworth
 Email: mdilwort@iue.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

2.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	2.00 hours	hours	hours	0.50 hours
Other offices	hours	hours	hours	hours

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	20,114	195,430
Databases		564
Media	1,093	168,030
Serials	2	114,075
Total Collection	21,209	478,099
Total Circulation	1,298	5,012

Expenses	Amount
Salaries and wages	\$401,359
Fringe benefits	\$158,251
Materials/services expenses	\$178,735
Operations and maintenance expenses	\$18,566
Total expenses	\$756,911

Academic Libraries

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Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (168,030) is outside the expected range of between 86,320 and 160,306 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Database coverage expanded for ebooks and streaming video			
Screen Entry	The number entered (5,012) is outside the expected range of between 5,494 and 10,202 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Student usage of e-materials has shifted slightly in relation to print materials, although both measures have decreased			
Screen: Expenses				
Screen Entry	The calculated value (18,566) is outside the expected range of between 3,545 and 7,361 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	Some database cost overruns and some furniture purchases, such as a podium			