

Academic Libraries 2016-17

Institution: Indiana University-Kokomo (151333)

User ID: 88G2401

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are a few changes to the 2016-17 Academic Libraries component from the 2015-16 collection. Visit the [Academic Libraries Resource](#) page for a list of the changes and additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2016. Fiscal year 2016 is defined as the most recent 12-month period that ends before October 1, 2016, that corresponds to the institution's fiscal year.

Coverage:

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the fiscal year 2016. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

Were your annual total library expenses for Fiscal Year 2016:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

Library Collections/Circulation and Interlibrary Loan Services

Section I:
 For all degree-granting institutions with
 library expenses >0

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.
 Report the total number of each category held at the END of Fiscal Year 2016.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	93,410		884,363	543,407	
Databases			367	317	
Media	3,501	3,087	96,990	51,546	
Serials	1,512		101,301		
Total	98,423		1,083,021		1,181,444
Library Circulation	3,934		32,231	41,148	36,165

Does your institution have Interlibrary Loan Services ?

- No
 Yes

<u>Interlibrary Loan Services</u>	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	1,286	2,841
Total interlibrary loans and documents received	545	832

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

Expenses

Section II:
**For degree-granting institutions with
 library expenses >= \$100,000**

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2016.

		Prior Year Amount
? Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	0	0

? Expenses	Amount	
Total salaries and wages for the library staff	472,936	456,588

Are staff fringe benefits paid out of the library budget?

No

Yes

Total Fringe benefits	163,529	163,604
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Materials/services expenses

One-time purchases of <u>books, serial backfiles, and other materials</u>	129,934	
<u>Ongoing commitments to subscriptions</u>	279,225	
All other materials/service cost	16,808	
Total materials/services expenses	425,967	318,215

Operations and maintenance expenses

Preservation services	277	
All other operations and maintenance expenses	92,866	
Total operations and maintenance expenses	93,143	91,246

Total Expenses	1,155,575	1,029,653
Total Expenses (minus Fringe Benefits)	992,046	866,049

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Prepared by

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other

Name: Ria Lukes
Email: rlukes@iuk.edu

How long did it take to prepare this survey component?	25 hours	0 minutes
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The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	93,410	884,363
Databases		367
Media	3,501	96,990
Serials	1,512	101,301
Total Collection	98,423	1,083,021
Total Circulation	3,934	32,231

Expenses	Amount
Salaries and wages	\$472,936
Fringe benefits	\$163,529
Materials/services expenses	\$425,967
Operations and maintenance expenses	\$93,143
Total expenses	\$1,155,575

Academic Libraries

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Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (884,363) is outside the expected range of between 380,385 and 706,429 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	In prior years didn't have a way to count all e-books in the catalog, only some. Able to count all this year.			
Screen Entry	The number entered (1,286) is outside the expected range of between 1,989 and 3,693 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Have not changed our policies or procedures. Statistics reliant on borrowing libraries making requests. Requests were down.			
Screen Entry	The number entered (545) is outside the expected range of between 583 and 1,081 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The library obtained more resources that caused a decreased in items being borrowed from other libraries.			
Screen: Expenses				
Screen Entry	The calculated value (425,967) is outside the expected range of between 238,662 and 397,768 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	Had more money in the budget to expend than previous years.			